**Prerequisites**

* **Each meeting has a unique 9, 10, or 11-digit number called a**[**meeting ID**](https://support.zoom.us/hc/en-us/articles/201362373-What-is-a-Meeting-ID-)**that will be required to join a Zoom meeting**
* **If you are joining via telephone, you will need the**[**teleconferencing number**](http://zoom.us/zoomconference)**provided in the invite.**

[** Windows | Mac**](https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting#collapsePC)

1. Open the Zoom desktop client.
2. Join a meeting using one of these methods:
	* Click**Join a Meeting** if you want to join without signing in.
	
	* Sign in to Zoom then click **Join.**
	
3. Enter the [meeting ID](https://support.zoom.us/hc/en-us/articles/201362373-What-is-a-Meeting-ID-) number and your display name.
	* If you're signed in, change your name if you don't want your [default name](https://support.zoom.us/hc/en-us/articles/201363203) to appear.
	* If you're not signed in, enter a display name.
	
4. Select if you would like to connect audio and/or video and click **Join**.

For further instructions on how to join using a web browser, mobile app, or telephone – guides can be found at <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting>